

**Minutes of the Patient Participation Group
Bower Mount Medical Centre
Tuesday 25 September 2018**

Present:-

Christine Sachs
Deborah Langworthy
Elizabeth Chapman
Margaret Gatehouse
Dawn Brightman.
Lizzie Ballagher
Michael Jefferies
Dr H Ladd
John Horne
Barbara Upton
Karen Marson
Gillian Humphreys (New member welcomed to the meeting)

Apologies: None

1. Minutes of the Last Meeting:-

Agreed

2. Matters Arising:-

a. Newsletter

Suggested contributions for the next Newsletter included reporting the purchase of the Automatic Digital Blood Pressure Monitor and plaque (with a photograph), details of the three new surgery Partners, participation in a Dementia Memory Walk and details of the Maidstone 5km Parkrun which takes place every Saturday morning at 9.30 am starting at the Museum of Kent Life.

Other Surgery related matters of interest were the hours of the Surgery Commuter Clinic – the Practice now offers extended hour appointments from 6.30pm to 8.00pm on Thursday evenings and occasionally on Monday and Friday evenings. Every 6 weeks the Surgery offers Saturday appointments 9.00am to 1.00pm. These appointments are available as advanced booked appointments only.

Also, the introduction of Care Navigation – Receptionists will over the coming months begin to ask for a brief outline of the patient's problem when booking an appointment. This is because the Surgery are introducing "Care Navigation" which means the Practice team through specialists training will be able to direct the patient to the most appropriate Clinician for their needs. Receptionists will never offer clinical advice or triage. The choice remains with the patient and they will never be refused a GP appointment

Brian Patey will be contacted to see if he would be prepared to produce the next Newsletter as he had done so professionally previously. Also, Link Pharmacy to be contacted to check their continued support with financing our Newsletters.

b. Fundraising

There was no further news from the Surgery regarding the next fund-raising project. After purchasing the new Automatic Digital Blood Pressure Monitor there would be £600 remaining in the bank account.

Liz Chapman had met with both Mick Jefferies and Deborah Langworthy to complete the comprehensive Tesco document required as justification for the next grant funding. Liz asked Karen if one of the doctors could provide some of the additional information requested i.e. statement of how helpful this equipment was to the Surgery, how many patients were benefitting from the availability of the equipment (perhaps search for number of patients 18 upwards) and assess number of volunteer hours involved. Also, a dated copy of the invoice and a photograph were needed to be attached to the final application.

The Flu Clinics would be held on Saturday morning 6 October and 13 October 8am to 12 noon. Any members of the PPG who could help were asked to email Liz directly. Donations for the hampers were asked to be left at the Surgery by Wednesday, 3 October 2018 and cake etc. to serve with tea/coffee to be brought on the appropriate Saturday morning.

c. Future Talks

Deborah would try MIND again. Karen Marson suggested trying both the Royal British Legion and/or Royal British Legion Industries Ltd.

d. Patient cap/Waiting List Update

The patient cap remained and most surgeries in the area seemed to be in a similar situation. As reported at the previous meeting Bower Mount had a waiting list for new patients which continued to be reviewed each month. Allington patients now merged with Bower Mount

3. KCCG

Dawn provided a comprehensive update from the West Kent Clinical Commissioning Group.

The Governing Body had met during August 2018.

Location of the new hyper acute stroke units - the preferred option for the location of the new hyper acute stroke unit was to have the units alongside an acute stroke unit at Darenth Valley Hospital in Dartford, Maidstone Hospital and William Harvey Hospital in Ashford.

The meeting on the 11th September 2018 at Oakwood House, Maidstone provided details of the Social Prescribing Project and also the Musculoskeletal (MSK) First Contact Practitioner Pilot.

The WKCCG AGM would be held on Tuesday, 30 October 2018 at the Mercure Great Danes Hotel, Maidstone.

A copy of the WKCCG meeting minutes is available on request.

5. Any Other Business:-

- a. Dr Ladd, on behalf of the Surgery, had kindly written a letter to the PPG thanking them for their fund-raising efforts.
- b. Lizzie Ballagher shared with the PPG her successful participation in the NHS at 70 poetry competition. Lizzie was a runner-up and had written a poem called "Diagnosis".

7. Date of Next Meeting – AGM Tuesday 27 November 2018 at 16.45pm